

TOWN OF LIBERTY GROVE PUBLIC MEETING

Plan Commission Meeting

Date: October 14, 2026

Time: 7:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 9/23/26
5. Public input
6. Continue work on Design, Aesthetics & Site Plan Review Ordinance
7. Correspondence
8. Future meeting date(s)
9. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Commission)
Town of Liberty Grove
Minutes of the Plan Commission meeting on September 23, 2026

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 9/9/26
5. Public input
6. Continue work on Design & Aesthetics Review Ordinance
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Chairman Ward called the meeting to order at 7:00pm. Commissioners Nancy Goss, Anne Miller, Bill Surbaugh, Paul Bokelmann, Dan Watts and Billy Appel were present along with Clerk/Treasurer Pamela Donart-Welcome.

Goss moved, Surbaugh seconded to approve the agenda as presented. **Carried 7 - 0**

Miller moved, Goss seconded to approve the 9/9/26 minutes as presented. **Carried 7- 0**

Public Input: none

Surbaugh moved, Bokelmann seconded that we take off the table the item in #6 on our agenda. **Carried 7 - 0**

Then Commissioners continued working on the **Design & Aesthetics Review Ordinance**, beginning with a line-by-line consensus on text in Section 5. "*Application and Review Process.*" They also added "Site Plan" back to the subject/title of the draft Ordinance and began working on Section 6: "*Approval Criteria.*" The Commission planned to continue working on the ordinance at their next meeting.

Correspondence: none

Future Meetings: The next two meetings were scheduled for October 14 and 28, 2026—both starting at 7:00pm.

Miller moved, Appel seconded to adjourn at 8:34pm. **Carried 7 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.